

Eastham Public Library

Exhibition Policy

As part of its mission to provide a wide range of information and materials, and to encourage and support the civic, intellectual, and cultural pursuits of the community, the Eastham Public Library welcomes community groups and individuals to use the library's various display, gallery and exhibit spaces. Space is provided for displays of an educational, cultural, intellectual, charitable or recreational nature, and for exhibiting works of area artists and craftspeople. Display areas may also be used for materials from the Library's collection, or to publicize library services, collections, or activities.

Selection Criteria

- 1) The Eastham Public Library reserves the right to determine at its discretion what materials will be displayed as well as scheduling and assignment of display spaces.
- 2) Works of art will not be displayed that have the potential to create unsafe conditions.

Exhibit Guidelines

- All artwork must be original.
- Exhibit space must be reserved in advance according to the application process.
- All materials are displayed at the exhibitor's own risk.
- The exhibitor is responsible for installing and labeling the exhibit **using labels provided by the Library.**
- No fees are charged for display spaces. Groups using display spaces may not charge admission or request donations.
- Exhibits will run for a time to be determined by the Library.
- Exhibits must be removed on the last day of the exhibit period. The Eastham Public library does not provide storage space.

- The Library lists the exhibits on the Library calendar and website. The artist must provide a brief statement and a publicity photo for this purpose.
- Artists are encouraged to send announcements/invitations, and/or provide for an opening reception **which** must be scheduled through the Library Meeting Room application process. The reception should be held on the Thursday evening before the exhibit opens.

GALLERIES

VIS Room: This room is appropriate for small works with 10 small spaces above the bookcase and backed with white beadboard with a height of 40" and a width between 24" and 48".

The Red Gallery: This hallway, leading to the restrooms, the VIS Room and the large conference room includes three walls all 8' tall. The Red wall is 36' long (288 sq'), one neutral wall is 15' long (120 sq') and a second neutral wall is 12' long (96 sq').

The Gregory S. Turner Gallery: This is a big room appropriate for large works. The hanging rails are 9' tall and there are two walls for hanging. One wall is 20' long with the shorter, 18' wall only available when the screen is not in use.

Reading Garden: This protected outdoor space is approximately 400 sq feet and can hold 6 to 8 large sculptures or many small ones. Pieces must sit flat on the ground without stakes,



Eastham Public Library
190 Samoset Rd
Eastham, MA 02642
508-240-5950
www.easthamlibrary.org

Application

Name _____ Date _____

Address _____

City/Town _____ Zip _____

Phone _____ E-mail _____

Title of exhibit:

Brief description of proposed exhibit (include medium, e.g. oil painting, textiles; subject, e.g. landscape, portrait, abstract; and any other relevant information):

Gallery/Galleries Requested: _____

Anticipated number and size(s) of pieces to be exhibited:

- I have read and agree to abide by both the Eastham Public Library Display/Exhibit Policy and all procedures as specified and agree to indemnify and hold harmless the Town of Eastham, the Library, its employees and the Board of Trustees against any theft, damage or liability as a result of the use of the exhibit space.

Signature

Date

Please include the following items with this application:

- 1) A sample of up to 5 images of your work electronically in a jpeg format to wbshire@gmail.com , or on a CD, prints or website. Website URL: _____
- 2) Brief artist's Statement/Bio (no more than 250 words)
- 3) Desired date(s) of exhibition. _____ *

*dates will be determined by availability

Deliver the application and supplemental items to:

Eastham Public Library
Attn: Art Exhibit Coordinator
190 Samoset Rd.
Eastham, MA 02642

Questions may be directed to the Library Director at 508-240-5950 or electronically at

<http://www.easthamlibrary.org/aboutcontact.asp>